

# *Scoil Nano Nagle* Bawnogue,Clondalkin,Dublin D22VF68.

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# Code of Conduct Scoil Nano Nagle Working with children individually or in small groups

# A child centred approach

- Treat all children equally
- Listen to and respect the children
- Create an atmosphere of trust.
- Involve the children in decision-making as appropriate.
- Provide encouragement, support and praise (based on effort rather than achievement).
- Use appropriate language (physical and verbal).
- Offer constructive criticism when needed.
- Treat all children as individuals.
- Respect differences of ability, culture, belief, ethnicity and sexual orientation.
- Respect a child's personal space.
- Discuss boundaries on behaviour and elated sanctions, as appropriate, with the children.
- Encourage feedback from groups and individuals.
- Use age-appropriate teaching aids and materials.
- Be aware of a child's workload with the class teacher when setting tasks.
- Be cognisant of a child's limitations, while supporting and encouraging them to achieve their full potential.

### **Good Practice**

- Maintain regular communication and keep parents or carers informed of any issues that concern their children.
- Record any incidents and accidents and inform parents or carers promptly.
- Work in an open and transparent manner letting children and parents know the structure and content of your programme.
- Observe appropriate dress and behaviour.
- Work with door open or a closed door that has a glass partition.
- Maintain awareness around language and comments made. If you think that something you said may have caused offence or upset, then try to address it in a sensitive manner as soon as possible

### **Inappropriate Behaviour**

- Avoid spending excessive time alone with children.
- Don't use or allow offensive or sexually suggestive physical or verbal language.
- Don't single out individual children for excessive attention such as favouritism, criticism, ridicule or unwelcome focus of attention.
- Don't allow or engage in inappropriate touching in any form.
- Do not transport children alone in your own car or other vehicle.

#### How do I manage physical contact and touch?

#### Physical contact is appropriate when needed:

- To teach or correct handwriting position.
- To provide comfort and reassurance e.g. if a child is hurt or distressed.
- To provide physical assistance where needed, relevant to age and ability.
- To provide safety or help in an emergency.

#### Touch should be:

- In response to the need of the child and activity not of the adult.
- Explained and clarified in advance check children or young people's comfort level.
- With the child's consent resistance from the child should be respected.
- Open and not secretive.
- Governed by the age, ability or development of the child.
- Used as necessary in an emergency or dangerous situation.

# <u>A child's space should be respected at all times and all physical contact should be governed by the above criteria.</u>